



1. ORGANIZATION OF IBFF FIT KIDS COMPETITIONS

1.1 GENERAL REQUIREMENTS FOR EVENT ORGANIZATION

To ensure consistency, safety, and the highest quality standards across all IBFF Fit Kids competitions, all organizers must comply with the following venue and event organization requirements.

1.1.1 Venue Requirements

The competition venue must be suitable for hosting large-scale sporting events and should preferably be located in the capital city or a major city of the host country, ideally close to an international airport, to ensure easy access for competitors and spectators.

The main competition area must be equipped with a **10 × 10 meter tatami competition floor**.

A separate warm-up area must be provided adjacent to the competition area or in a nearby hall. This area must also be equipped with an appropriately sized tatami surface (minimum **30 m²**) and remain available to competitors throughout the entire competition day.

The backdrop behind the tatami must consist of either a **solid black background** or a **large IBFF Fit Kids banner**. Transparent backgrounds, windows, or any elements that may distract attention from the competitors are not permitted.

The venue must be suitable for sporting events, and the tatami must be installed directly on the floor. Competitions may **not** be held on an elevated stage.

The display of the logo of any other federation or organization on promotional posters or official event materials is strictly prohibited.

Organizers and Federation Presidents must remain impartial at all times and must not show favoritism based on political, religious, or any other non-sporting reasons. All decisions and conduct must reflect the principles of fairness, equality, and sportsmanship.

1.1.2 Visual Identity and Promotion

The official **IBFF Fit Kids** logo must be prominently displayed on all promotional and official materials, including posters, online advertisements, social media publications, accreditation badges, diplomas, certificates of appreciation, banners, LED screens, live streams, and television broadcasts.

The official logo must also be clearly visible inside the competition venue, including the competition area and the awards presentation area.



1.1.3 Safety and Venue Standards

- Smoke machines and all atmospheric or special effects, including fog, haze, and pyrotechnics, are strictly prohibited during performances for safety reasons.
- The organizer is responsible for maintaining high standards of hygiene and safety throughout the event, including the regular cleaning of restrooms, corridors, spectator areas, backstage facilities, and warm-up areas.
- Female changing rooms must be protected by strictly prohibiting access to male coaches, male staff members, and male parents. Separate changing rooms must be provided for male competitors.

1.1.4 Awards Ceremony

The awards ceremony must be clearly visible to the audience.

If a raised winners' podium is not available, the medal ceremony shall be conducted facing the audience and presented in a formal, professional, and dignified manner.

1.2 EVENT ORGANIZATION GUIDELINES

To ensure that every competition is conducted professionally, efficiently, and fairly, organizers shall comply with the following operational procedures.

1.2.1 Competition Schedule and Communication

- The competition schedule must be carefully prepared and distributed to all registered participants.
- A preliminary schedule (organized by competition day and discipline) must be published at least **seven (7) days before the event**, allowing teams **24–48 hours** to submit corrections or request necessary amendments.
- Once the final schedule has been published, no further changes shall be permitted except in cases of medical emergencies or technical issues, subject to the approval of the Head Judge.

1.2.2 Medical Services and Emergency Procedures

- The organizer must ensure the continuous presence of qualified medical personnel or a certified first-aid team throughout the competition.
- Emergency evacuation plans and emergency exits must be clearly marked and communicated to event staff and Team Leaders.



1.2.3 Liability Statement

- All competitors, coaches, parents, and other participants attend IBFF Fit Kids events entirely at their own risk.
- IBFF Fit Kids, its officials, staff, partners, and the event venue shall not be held liable for any injury, loss, theft, or damage occurring before, during, or after the event.
- All competitors must be physically fit and adequately prepared for the category and discipline in which they compete.
- The organizer is required to appoint a backstage coordinator responsible for providing instructions to competitors and coaches, organizing the running order, and ensuring the smooth flow of competitors entering the competition area.

1.2.4 Entry Fees

- The organizer has the right to determine the amount and structure of the entry fees.
- All entry fees must be clearly stated in the official event announcement and invitation.
- Entry fees are non-refundable once paid, except in cases of justified medical reasons or an error made by the organizer.
- Competitors who are not registered IBFF Fit Kids members shall pay an additional **€10** on top of the regular entry fee to the organizer. The organizer is responsible for transferring this amount to the Federation. The organizer must also submit the official start list to the Federation for verification and control.
- The organizer shall pay a **€5 Federation fee per choreography**. This amount must be included in the published entry fee and clearly stated in the official event announcement or on the event information website. The organizer is required to submit the official start list to the Federation for verification and control.

1.3 JUDGING AND TECHNICAL REQUIREMENTS

A consistent, objective, and transparent judging system is essential to maintaining the credibility and integrity of all IBFF Fit Kids competitions.

1.3.1 Judging Panel

- Every competition must be judged by an **odd number of licensed judges**, such as **3, 5, 7, or 9**.



- The **World Championships** and **European Championships** must have a minimum of **10 licensed judges**, divided into two judging panels working in alternating shifts.
- All judges must hold a valid **IBFF Fit Kids Judge License**.
- Judges must remain impartial, professional, and fully focused throughout the competition.
- Competitors shall be evaluated **exclusively on points**, not by ranking or placement.
- Judges must be seated in a designated judging area separated from the audience.

During performances, judges are strictly prohibited from:

- using mobile phones;
- communicating with other judges;
- commenting on performances;
- making written notes during the performance. Written notes and score recording are permitted only after the competitor has completed the performance and acknowledged the judges with the official bow.

Any issues, concerns, or formal complaints regarding judging must be submitted to the **Head Judge**.

The Head Judge is responsible for supervising the judging panel, monitoring judges' performance, and ensuring the accuracy and consistency of the scoring process.

All scores must be entered using the official **IBFF Fit Kids electronic judging system** and tablets.

Manual scoring or the use of any alternative judging system is not permitted without prior written approval from the Federation.

These procedures ensure transparency, consistency, and accountability throughout the judging process.

A judge may not be replaced during the course of a competition category.

Any judge who begins evaluating a category, including all qualifying and final rounds, must judge every competitor within that category.

The President of IBFF Fit Kids, **Slobodanka Tintor**, serves as the **Head Judge** at all World and European Championships.



1.3.2 Dress Code

Judges must wear the official judging attire.

Men:

- Black trousers
- White dress shirt
- Official IBFF Fit Kids tie

Women:

- Black trousers or a black skirt
- White or black blouse
- or a simple black dress

The Federation provides official judging shirts.

Any judge who fails to comply with the official dress code may be removed from the judging panel.

1.3.3 Expenses

The competition organizer is responsible for agreeing in advance on all costs related to the judges, including:

- Judges' fees;
- Accommodation (when judges are travelling solely for judging duties);
- Travel expenses (when judges are travelling solely for judging duties).

1.4 REGISTRATION AND PARTICIPATION

1.4.1 Registration Procedure

All registrations must be submitted through the official **IBFF Fit Kids online registration system**.

Each registration must include:

- the full name and age of every competitor;
- the competition category and discipline;
- the competition music (where applicable).



A unique competition number shall be assigned to every registration.

1.4.2 Registration Deadlines and Amendments

- Registration deadlines shall be published in the official announcement for each competition.
- Amendments to registrations are permitted only during the designated correction period.
- Late registrations may be accepted only with the approval of the **President of IBFF Fit Kids**.

1.4.3 Registration Limitations

- Registrations shall be accepted on a first-come, first-served basis.
 - The number of entries may be limited due to the available competition schedule and venue capacity.
 - Competitors may participate in multiple categories, provided that the competition schedule and age regulations allow it.
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1.4.4 Team Leader Responsibilities

Each participating country must appoint a **Team Leader**. The Team Leader may be the President of the National Federation or an individual officially authorized by the President.

- The Team Leader is responsible for:
- Reviewing all registrations and the competition schedule;
- Managing all registration amendments and withdrawals;
- Making a single payment of all entry fees for the entire team;
- Collecting competition numbers, accreditation passes, and official documentation;
- Informing team members about the schedule, schedule changes, repeated performances, disqualifications, and official notices;
- Verifying all competition music;
- Signing the Liability Declaration on behalf of the team;



- Being present throughout the entire competition;
- Monitoring the competition schedule;
- Communicating with the organizers, judges, and team members;
- Maintaining professional conduct at all times;
- Remaining continuously available in person or by mobile phone.

In emergency situations, the Team Leader must respond immediately in the event of:

- repeated performances;
- schedule changes;
- warnings or disqualifications;
- medical emergencies.

The Team Leader is responsible for immediately informing team members and parents.

If the Team Leader wishes to submit an official protest:

- The protest must be submitted in writing to the **Head Judge**;
- A **€50 protest fee** must be paid upon submission;
- The fee shall be refunded if the protest is upheld;
- The protest must be submitted within **30 minutes** of the incident or the publication of the results;
- The decision of the Head Judge shall be final.

1.5 ORGANIZATION OF MAJOR EVENTS: WORLD, EUROPEAN AND BALKAN CHAMPIONSHIPS AND CUPS

1.5.1 Event Requirements

The competition venue must:

- be suitable for accommodating a large number of spectators;
- provide a **10 × 10 meter tatami competition area**;
- include a separate warm-up area with an appropriate tatami surface (minimum **30 m²**);
- provide clearly designated areas for judges, event staff, and spectators;



- **not** hold the competition on an elevated stage; the tatami must be placed directly on the floor;
 - have a solid black backdrop or a large **IBFF Fit Kids** banner behind the competition area. Transparent backgrounds, windows, or any distracting elements are not permitted;
 - prohibit the use of smoke machines, fog, haze, and special lighting effects;
 - provide a large LED screen and an official live stream for all European and World Championships;
 - display the national flags of all participating countries within the venue;
 - ensure that all event staff wear matching uniforms and are clearly identified with official shirts and accreditation badges.
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1.5.2 Bid Application and Approval

An organizer wishing to host a major championship must submit an official application to the **President of IBFF Fit Kids** and obtain written approval from the Federation.

The application must include:

- the proposed competition date and venue;
- detailed venue information;
- an accommodation and logistics plan;
- a marketing and promotional plan;
- a technical production plan.

The event organizer may **not** serve as a judge at their own competition and must remain available throughout the event to assist competitors, visitors, officials, and Federation representatives.

Hosts of major championships shall also be selected based on the quality rating of their previous events, as evaluated by the appointed Federation Delegate.

1.5.3 Financial Responsibilities

- The organizer determines the entry fees.
- The organizer is responsible for all financial obligations relating to judges, staff, suppliers, and event operations.



- **Mandatory cash prizes** must be awarded for each discipline individually (Fit Kids, Acro Dance, Fitness Dance, Kids Miss Fitness, Stamina, Pole Dance, Aerial, and Improvisation).
 - The organizer must provide medals and diplomas for all participants, as well as trophies for the top three placements in every category.
 - The license fee for organizing a **European Championship, World Championship, or Balkan Championship** is **€2,000** and must be paid in full no later than **five (5) days before the start of the competition**.
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1.6 ORGANIZATION OF REGIONAL AND LOCAL CHAMPIONSHIPS

1.6.1 General Requirements

Regional and local competitions must:

- be organized in accordance with the official **IBFF Fit Kids Rules and Regulations**;
 - be adapted to local conditions without compromising the safety, integrity, or quality of the competition;
 - receive prior approval from the **President of IBFF Fit Kids**;
 - display the official **IBFF Fit Kids** logo on all promotional materials;
 - submit the official final results to the President of IBFF Fit Kids no later than **seven (7) days** after the competition.
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1.6.2 Communication and Promotion

- The organizer must submit the competition date and promotional materials to the President of IBFF Fit Kids at least **90 days** before the event.
 - The competition will then be published on the official IBFF Fit Kids platforms, including the website, social media channels, and official competition calendar.
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1.6.3 Judging and Technical Standards

- Regional and local competitions must be judged exclusively by licensed **IBFF Fit Kids Judges**.
- Every competition must have an **odd number of judges** (e.g. 3, 5, 7, or 9).



- Judges must apply the same judging standards used at international competitions.
 - Whenever possible, the official IBFF Fit Kids electronic judging system and tablets must be used.
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1.6.4 Organizer Responsibilities

The organizer must provide:

- a **10 × 10 meter tatami competition area**;
 - a venue of suitable capacity with appropriate safety measures;
 - a warm-up area with an appropriate tatami surface;
 - no smoke machines or special lighting effects;
 - a professional sound system capable of playing competitors' music;
 - a registration and accreditation area;
 - clean changing rooms with restricted access in accordance with IBFF Fit Kids regulations;
 - first-aid services or qualified medical personnel throughout the event;
 - a solid black backdrop or a large **IBFF Fit Kids** banner behind the competition area. Transparent backgrounds, windows, or any distracting elements are not permitted.
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1.6.5 Financial Responsibilities

- The organizer shall determine the entry fees, which must be published in advance.
- The organizer is responsible for all financial obligations relating to judges, staff, suppliers, and event operations.
- Cash prizes for competitors are recommended whenever possible.
- The organizer must provide medals and diplomas for all participants, as well as trophies for the top three placements in every category.



1.7 Federation Delegate

- The **Federation Delegate** is an impartial official appointed by the leadership of the **IBFF Fit Kids Federation** to supervise and evaluate the organization of the competition in its entirety.
- Within **three (3) days** after the conclusion of the event, the Delegate shall submit a written report to the Federation evaluating the overall organization and compliance with IBFF Fit Kids standards.
- During the competition, the Delegate shall assess specific organizational criteria, identify any deficiencies, and provide recommendations or warnings to the organizer where necessary.
- The competition organizer is responsible for covering the Delegate's travel expenses, accommodation, and daily allowance in accordance with the rates established by the Federation.